

South East Regional Trauma Council Executive Committee Meeting

**Labette County Medical Center
Conference Center
2:00 p.m. – 3:30 p.m.
November 21, 2002**

Minutes

Present: Jeanie Beason, Debbie Baugher, Susan McDaniel, Tom Pryor, Susan Souders, Chris Way, Sharell Questelle, Rod Pace, Stephen Miller, M.D., Bruce Birchell, Sonya Culver, D.O., Rosanne Rutkowski, Kendra Tinsley

2:00 Call to Order

**Chris Way
Chairperson**

- ❖ Chris introduced Sharell Questelle, Trauma Coordinator for St. Johns and EMS Flight Coordinator of St. Johns, Rod Pace

Approval of the minutes from the 19 September 2002 meeting.

Motion: Dr. Miller moved for approval of the minutes as written and Tom Pryor provided a second. The motion was approved by unanimous voice vote.

Trauma Program State Update

Rosanne Rutkowski

- ❖ The Advisory Council on Trauma (ACT) met on November 20 for a strategic planning meeting. Issues discussed included the role of the RTCs.
- ❖ The ACT considers the RTC's to play important roles in the following areas:
 - ❖ Practitioner education and public education
 - ❖ Uniform EMS data collection based on regional needs
 - ❖ Regional Plan development
 - ❖ Address regional needs based on trauma registry data and self-assessment.
 - ❖ Identification of available hospital resources using a self-assessment tool.
 - ❖ Insure communication and participation among the regional general membership
- ❖ Chris Way will draft a letter to the SERTC general membership regarding progress in the region. Dr. Miller encouraged communication by use of the KDHE web-site at www.kdhe.state.ks.us/olrh. Also, use of the Kansas Rural Health Information System was encouraged at krhis.kdhe.state.ks.us. Chris will include these resources in the letter. Kendra will coordinate the mailing.
- ❖ Sharell Questelle provided a presentation on the Missouri Trauma Registry. The committee discussed ways of working together and sharing data. Sharell said she has the capability of capturing patients transferred to St. John's in Joplin from the SE region and would be able to share this information with the South East Regional Trauma Council.
- ❖ Rod Pace from St. John's flight service indicated that injuries such as complex pelvic fractures might be transferred to Wichita, KU Medical Center or Columbia. If needed, Med Flight could provide pre-hospital data regarding multiple transfers.
- ❖ The committee was informed of the 4-Day Child Passenger Safety Technician Training sponsored by the KDOT Safety Belt Education Office on December 10-13 in Salina. Chris Way talked with Sherri Cannon about the SERTC sponsoring the CPS training in the SE region. The committee asked if the KDOT Safety Belt Education Office would

pay for technician training in Missouri. Kendra will ask Sherri Cannon and reply to Chris Way.

Reports from Sub-Committee

Education

Susan Souders, Chair of the sub-committee, reported that the sub-committee would like more direction regarding education goals as related to the trauma program.

- ❖ Rosanne shared information about the education contract with the Consortium for the Improvement of Trauma Education. Currently, the contract is under negotiation with a proposed increase from \$98,000 to \$200,000 to increase the number of courses provided.
- ❖ PHTLS course offerings will be available in Columbus and Iola next year.
- ❖ An ATLS course will be held in Kansas City next month.
- ❖ Susan stated that Labette County sponsors a TNCC course every year in April. Susan has to set the April course date as early as January and wanted to know if funding was available to assist with this course.
- ❖ The sub-committee was encouraged to follow up with Darlene Whitlock for a list of resources, i.e., available courses and instructors throughout the region.
- ❖ The sub-committee discussed the development of a comprehensive schedule of all courses throughout the SE region, including courses offered through the trauma program. This would accomplish several goals including improved participation, sharing of instructors and classes among facilities in the region and enhanced distribution and availability of course offerings throughout the region. Also, it could allow for evaluation of regional education needs and development of a strategic education plan based on needs and available resources. The schedule and related resources could be placed on the web-site. Rosanne will ask Darlene Whitlock to contact Susan Souders.
- ❖ The Committee discussed the availability of the one-day ATLS update being offered in addition to the comprehensive course at expiration of verification. Rosanne will discuss with Dr. Harrison.
- ❖ The committee discussed the importance of capitalizing on existing facility and regional strengths and resources.

By-Laws

Bruce Birchell, member of the sub-committee provided the report.

- ❖ He received the by-laws draft, the NERTC, and SCRTC bylaws.
- ❖ Bruce proposed to draft the by-laws based on the draft and the two samples provided, then the sub-committee would convene in January to review the by-laws for presentation to the executive committee on January 16, 2003. The committee approved the proposed plan. Kendra will distribute Bruce's draft to the sub-committee members prior to the January meeting. Once completed, Kendra will copy and distribute to the executive committee members for approval. They will be placed on the KDHE web-site and mailed to the general membership upon approval. Chris Way appointed David Cowan (not present) as Chair of the sub-committee.
- ❖ The committee discussed associate memberships and determined that it was not an issue for their region. The committee voiced the priority of insuring effective communication among the existing general membership and interested persons.

Trauma Triage, Transport, Transfer

Chris Way, Chairperson for the sub-committee, reported that the sub-committee met informally. A sub-committee meeting will be scheduled prior to the next executive committee meeting.

- ❖ Chris reviewed scene flights from the SE region to St. Johns and found that since 2001, at least, 78 trauma scene flights have occurred.
- ❖ Chris shared a vision for the region that included use of a standardized trauma triage system.
- ❖ The committee discussed the need to determine the type of triage systems in use by EMS throughout the region. The sub-committee will begin to develop a plan to address these issues.
- ❖ Chris appointed Susan McDaniel as Chairperson of the sub-committee. David Goodyear is also a member of this sub-committee.
- ❖ Chris advised that each subcommittee schedule meetings prior to the next executive committee meeting. There is one more executive committee meeting before the annual membership meeting. The sub-committees should select speakers from their sub-committees to present at the annual meeting.
- ❖ Kendra asked that the sub-committees keep minutes of their meetings and submit the minutes to her for record keeping purposes. The minutes will be helpful in completing regional plans and reports.

Old Business

Annual Meeting

- ❖ The committee discussed changing the annual meeting from February 6, 2003 to February 20, 2003 as the current date conflicts with the Board of EMS meeting.
- ❖ February 20, 2003 does not conflict with the Kansas Rural Health EMS Summit or the District Nurses Meeting.
- ❖ The committee agreed and the annual meeting will be held at Mercy Hospital in Independence from 1:00 to 3:30 pending conference room availability.
- ❖ The committee agreed that the general membership should meet every six months.
- ❖ Rosanne and Kendra will assist in scheduling speakers for the meeting.
- ❖ The committee would like David Lake from the Kansas Board of EMS and Dr. Harrison Chair of the ACT to speak. The committee approved Lori Haskett, KDHE Injury Prevention Director, to speak. Sherrel Questelle from St. John's hospital in Joplin confirmed she would speak regarding trauma data. The committee suggested speakers from transfer facilities such as Freeman
- ❖ Chris will draft a letter to update the general membership about the SERTC and to provide them with information regarding the upcoming general membership meeting.

Adjournment

Bruce Birchell moved for adjournment of the meeting with Jeanie Beason seconding the motion. The motion was approved unanimously by voice vote.